

Lakeside's Heart of the Community – Charity Nomination Form

To nominate your chosen charity as a recipient of a £500 donation from Lakeside's Heart of the Community Campaign, please fill in the form below (in as much detail as possible):

Details of Charity

Name of nominated charity / organisation:.....

Address/location of charity / organisation:

.....

.....

Telephone no. (if known):

Registered charity number (if applicable/known):

Please provide a brief description of what the charity / organisation does:.....

.....

.....

.....

How does this charity / organisation support the local community?

.....

.....

.....

How would this charity / organisation use the £500 donation (i.e. specific equipment required / new project it could fund)?:.....

.....

.....

.....

Do you work for this charity? (Please tick as appropriate)

Yes No

If yes, what is your role?

Your Details

Title (Delete as necessary): Mr / Mrs / Miss / Ms Other:

Address:

.....

.....

.....

Postcode:

Telephone no:

Mobile no:

Email address:.....

Lakeside may like to contact you from time to time with news, promotions and other relevant information that may be of interest. If you do NOT wish to be contacted, please tick this box.

Return Address

Thank you for completing this form. Please return to Lakeside by one of the following methods:

By email: rebecca-wheeler@capshop.co.uk

By post: Rebecca Wheeler
Heart of the Community Campaign
Lakeside Shopping Centre
West Thurrock
Grays, Essex
RM20 2ZP

By fax (FAO Rebecca Wheeler): 01708 865 870

Guidelines for Heart of the Community donations

Please note: nominations will be considered in line with the following guidelines:

1. Funds must be used in support of a registered charity or high profile local cause that is helping local people
2. Charities / causes supported by Heart of the Community donations must be able to be publicly associated with Lakeside Shopping Centre, preferably on a long term basis.
3. Funds may **not** be used as/for:
 - A general contribution to charitable funds, where the donation goes into working capital
 - Sponsorship of an event which is not a charitable activity
 - Attendance at fundraising social functions
 - An unspecified part of a larger project that is already receiving funds via other means
4. All nominations will be valid for the entire year, not just the month in which they are nominated.

Thank you.